

AGENDA
ORGANIZATIONAL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
October 28, 2014; 1:00 pm

- A. CALL TO ORDER - CAO
- B. ELECTION OF REEVE - CAO
- C. ELECTION OF DEPUTY REEVE – CAO
- D. APPROVAL OF AGENDA
- E. APPOINTMENT OF SIGNING AUTHORITIES

Recommendation:

Moved that _____, _____ and the CAO or the Director of Finance and Administration be authorized signing authority for general cheques of the Municipal District of Pincher Creek No. 9.

- F. APPOINTMENT OF AUDITORS

Recommendation:

Moved that Young, Parkin, McNab LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditor for 2014-2015.

- G. MEETING TIMES AND DATES

Recommendation:

Moved that:

- Subdivision Authority Meetings be held the first Tuesday of each month starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month starting at 6:30 pm
- Council Meetings be held the second and fourth Tuesday of each month starting at 1:00 pm

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- AAMDC
- Finance and Budget Committee
- Foothills Little Bow
- Joint Town and MD Council Meetings
- Joint Funding Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Regional Water Joint Council – MD / Village of Cowley
- Statutes, Bylaws and Plans Committee
- Subdivision Authority

- H. COMMITTEES / BOARDS APPOINTMENTS

- (1) Agricultural Service Board
 - a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (2) Municipal Planning Commission
 - a. All members of Council
- (3) Oldman River Regional Services Commission - ORRSC
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (4) Pincher Creek Foundation
 - a. 2 Members of Council
 - b. 1 Alternate Member of Council

- (5) Emergency Services Committee (Fire and Ambulance)
 - a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (6) FCSS (Family and Community Support Services)
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (7) Library Board
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (8) Alberta Southwest Regional Alliance
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (9) Crowsnest Pincher Creek Landfill Association
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (10) Intermunicipal Development Committee
 - a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (11) Castle Mountain Resort
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (12) Cemetery Committee
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (13) Recycling Management and Solid Waste Committee
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (14) Community Advisory Committee (Pincher Creek RCMP)
 - a. Community Policing Officer
- (15) Community Advisory Committee (Crowsnest Pass RCMP)
 - a. Community Policing Officer
- (16) Lundbreck Citizens Council
 - a. 1 Member of Council
- (17) Beaver Mines Community Association
 - a. 1 Member of Council
- (18) Transportation Committee
 - a. 2 Members of Council
 - b. 1 Alternate Member of Council

I. MINUTES

- (1) Council Meeting Minutes
 - Minutes of October 14, 2014

J. UNFINISHED BUSINESS

- (1) Policy 303 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2014 / 2015 Snow Plow Map
 - Report from Director of Operations, dated October 9, 2014
 - Snow Plow Map will be on display at the Council Meeting

K. CHIEF ADMINISTRATOR'S REPORTS

(1) **Operations**

- a) Purchase of Off Stream Watering System
 - Report from Director of Operations, dated October 22, 2014
- b) Operations Report
 - Report from Director of Operations, dated October 22, 2014

(2) **Planning and Development**

- a) Bylaw 1256-14, Being the Noise Bylaw
 - Bylaw 1256-14 presented for first reading

(3) **Finance and Administration**

- a) 2015 FCSS Funding Agreement with Province
 - Report from Director of Finance and Administration, dated October 15, 2014

(4) **Municipal**

- a) Chief Administrative Officer's Report
 - Report from CAO, dated October 23, 2014

L. CORRESPONDENCE

(1) **Action Required**

- a) Request for Permanent Snow Fence
 - Letter from Hugh Bonertz, dated October 22, 2014
- b) Facilities Planning Study Steering Committee
 - Letter from Town of Pincher Creek, dated October 10, 2014

(2) **For Information**

- a) Update on Southern Alberta Transmission Projects
 - Letter from AESO, dated October 22, 2014
- b) Public Meeting – Livingstone Landowners
 - Email from Bruce Mowat, dated October 23, 2014
- c) Municipal Dispute Resolution Services
 - Letter from Municipal Affairs, dated October 17, 2014

M. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab – Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

- Oldman River Regional Services Commission
- Minutes of August 14, 2014

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

N. IN-CAMERA

- (1) Land
- (2) Personnel
- (3) Personnel

O. NEW BUSINESS

P. ADJOURNMENT OF ORGANIZATIONAL MEETING

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
OCTOBER 14, 2014

8418

The Regular Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 14, 2014, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Garry Marchuk and Fred Schoening
 Councillor Grant McNab as entered into the minutes

STAFF Chief Administrative Officer Wendy Kay, Director of Development and Community
 Services Roland Milligan, Director of Finance and Administration Mat Bonertz, Director
 of Operations Leo Reedyk, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 14/392

Moved that the Council Agenda for October 14, 2014, be approved as presented.

Carried

B. DELEGATIONS

Nil

C. MINUTES

(1) Council Meeting Minutes

Councillor Garry Marchuk 14/393

Moved that the Council Meeting Minutes of September 23, 2014, be approved as presented.

Carried

D. UNFINISHED BUSINESS

(1) Rotary Club of Pincher Creek

Councillor Garry Marchuk 14/394

Moved that the letter from the Rotary Club of Pincher Creek, dated August 2, 2014 regarding the Performing Arts Theatre, be received as information.

Carried

(2) Interim Financing Requirements

Councillor Grant McNab attended the meeting, the time being 1:16 pm.

Councillor Garry Marchuk 14/395

Moved that the report from the Director of Finance and Administration, dated October 6, 2014, regarding Interim Financing Requirements, be received;

And that Bylaw No. 1255-14, being the Bylaw to meet current Operating Expenditures and Obligations, be given first reading, as amended, the amendment being:

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Change the term from October 15, 2014 to May 31, 2017 to October 15, 2014 to May 31, 2015.

Carried

Councillor Fred Schoening 14/396

Moved that Bylaw No. 1255-14, being the Bylaw to meet current Operating Expenditures and Obligations, be given second reading.

Carried

Councillor Terry Yagos 14/397

Moved that Bylaw No. 1255-14, being the Bylaw to meet current Operating Expenditures and Obligations, be presented for final reading.

Carried Unanimously

Councillor Garry Marchuk 14/398

Moved that Bylaw No. 1255-14, being the Bylaw to meet current Operating Expenditures and Obligations, be given third and final reading.

Carried

(3) Turcott Building

Councillor Terry Yagos 14/399

Moved that the letter from the Kootenai Brown Pioneer Village, dated August 20, 2014, regarding the Turcott Building, be received;

And that up to \$7,500 be granted to the Kootenai Brown Pioneer Village for the Turcott Building Project to be taken from Account No. 2-74-0-770-2765 Culture – Grants to Organizations.

Carried

E. CHIEF ADMINISTRATOR'S REPORTS

1. Operations

a) New Southwestern Alberta Conservation Partnership

Councillor Fred Schoening 14/400

Moved that the report from the Director of Operations, dated October 9, 2014, regarding the New Southwestern Alberta Conservation Partnership, be received;

And that Council direct Administration to forward the draft New Southwestern Alberta Conservation Partnership proposal to the Agricultural Service Board for review and comment.

Carried

b) Policy 303 Winter Maintenance of Municipality Directed, Controlled and Managed Roads and Airport Surfaces and 2014/2015 Snow Plow Map

Councillor Fred Schoening 14/401

Moved that the report from the Director of Operations, dated October 9, 2014, regarding the Policy 303 Winter Maintenance of Municipality Directed, Controlled and Managed Roads and Airport Surfaces and 2014/2015 Snow Plow Map, be tabled to the next Council meeting, pending the receipt of the 2014 / 2015 Snow Plow Map.

Carried

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c) Operations Report

Councillor Garry Marchuk 14/402

Moved that the Township Road 6-1 (Noble Flats) road project be completed as soon as possible, depending on weather and the completion of other ongoing road projects, with funds coming from Account No. 6-12-0-767-6760 Road Construction Reserve.

Carried

Councillor Terry Yagos 14/403

Moved that the Operations Report for the period of September 18, 2014 to October 9, 2014, be received as information.

Carried

d) Development and Engineering Standards

Councillor Fred Schoening 14/404

Moved that the report from the Director of Operations, dated October 9, 2014, regarding Development and Engineering Standards be received;

And that Council approve the Development and Engineering Standards within the municipality, as presented.

Carried.

2) Planning and Development

Nil

3) Finance and Administration

a) Statement of Cash Position

Councillor Terry Yagos 14/405

Moved that the statement of cash position for the month ending September 2014, be received as information.

Carried

4) Municipal

a) Ortho Corrected Air Photos

Councillor Garry Marchuk 14/406

Moved that the report from Chief Administrative Officer, dated October 9, 2014, regarding Ortho Corrected Air Photos, be received;

And that the MD of Pincher Creek confirm their involvement in the partnership for the new 2015 Ortho Program;

And further that the MD of Pincher Creek agree to the MD of Willow Creek applying on our behalf for the ACP Grant for the 2015 Ortho Program, and that the MD of Willow Creek be the lead municipality for the project.

Carried

b) Emergency Management Partnership

Councillor Terry Yagos 14/407

Moved that report from the Chief Administrative Officer, dated October 9, 2014, regarding Emergency Management Partnership, be received;

And that the MD of Pincher Creek in conjunction with the Village of Cowley, apply for an Alberta Community Partnership (ACP) Grant, to hire a consultant to undertake revamping the Emergency Plan, train personnel, and oversee initial tabletop exercise to test the plan;

And further that the MD of Pincher Creek take the lead role for this project.

Carried

c) Invest in Alberta's Tourism Industry – Southwest Alberta

Councillor Terry Yagos 14/408

Moved that Council authorize the attendance of Councillors wishing to attend the Tourism Investment Forum to be held on Wednesday, November 5, 2014 at the Telus Convention Centre in Calgary, with costs being covered by the municipality.

Carried

Councillor Fred Schoening 14/409

Moved that Council authorize the attendance of Councillors wishing to attend the health forum hosted by the Oldman River Health Advisory Council scheduled for Thursday, October 30, 2014 at the Lethbridge Lodge, with costs being covered by the municipality.

Carried

d) Chief Administrative Officer (CAO) Report

Councillor Fred Schoening 14/410

Moved that the CAO report for the period of September 17, 2014 to October 9, 2014, be received as information.

Carried

F. CORRESPONDENCE

(1) Action Required

a) Windy Slopes Health Foundation – Emergency Room Renovation Project

Councillor Terry Yagos 14/411

Moved that the Speaking Notes from the Windy Slopes Health Foundation – Emergency Room Renovation Project, be received as information.

Carried

b) Bear Problem in Lundbreck

Councillor Garry Marchuk 14/412

Moved that the letter from Robyn Dowson, dated October 8, 2014, be received as information.

Carried

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(2) For Information Only

Councillor Terry Yagos

14/413

Moved that the following be received as information:

- a) Conflict Resolution Day – Thursday, October 16, 2014
 - Letter, received September 22, 2014
- a) Thank You Card
 - Card from Pincher Creek Rodeo Club, received September 22, 2014
- b) AltaLink's Castle Rock Ridge to Chapel Rock Transmission Project
 - October 2014
- c) Recreation Advisory Committee Meeting
 - Minutes from January 28, 2014
- d) Grader Operator
 - Letter from Bill and Pat Cyr, received October 7, 2014
- e) Thank You Letter
 - Letter from Oldman Watershed Council, dated September 9, 2014
- f) Thank You Card
 - Card from Willow Valley School Community Association

Carried

G. COMMITTEE REPORTS

Councillor Grant McNab – Division 1

- Nothing to report at this time

Councillor Fred Schoening – Division 2

- Grading of roads within Division 2
- Library Board
- Agriculture Service Board
 - Offsite watering project

Councillor Garry Marchuk – Division 3

- Alberta SouthWest Regional Alliance
 - Minutes of September 3, 2014
 - October 2014 Bulletin
- Castle Mountain Annual Meeting
- Beaver Mines Association

Reeve Brian Hammond - Division 4

- Grading of roads within Division 4
- Swamp Road Project
- Heritage Acres Road
- Heritage Acres Gala

Councillor Terry Yagos – Division 5

- Lundbreck Citizens Council
- Landfill

Councillor Garry Marchuk

14/414

Moved that the committee reports be received as information.

Carried

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H. IN CAMERA

Councillor Fred Schoening 14/415

Moved that Council and Staff move In-Camera, the time being 2:33 pm.

Carried

Councillor Terry Yagos 14/416

Moved that Council and Staff move out of In-Camera, the time being 4:11 pm.

Carried

I. ROADWAY NOT WITHIN ROAD PLAN – SE 14-6-30 –CYR

Councillor Fred Schoening 14/417

Moved that Council direct administration to prepare an agreement to be entered into with the landowner for the purpose of purchasing that portion of the SE 14-6-30 W4M west of Road Plan 442JK and north of Road Plan 2127IX.

Carried

J. ROADWAY NOT WITHIN ROAD PLAN – SW 35-5-2 W5M – SCHACHT

Councillor Garry Marchuk 14/418

Moved that Council direct administration to prepare an agreement to be entered into with the landowner for the purpose of purchasing that portion of the SW 35-5-2 W5M required for road.

Carried

K. ROADWAY NOT WITHIN ROAD PLAN – SE 25-8-1 W4M – MAUFORT

Councillor Terry Yagos 14/419

Moved that Council direct administration to prepare an agreement to be entered into with the landowner for the purpose of exchanging that portion of the SE 25-8-1-5 W5M required to cover the MD road (Twp. Rd. 8-4), for those portions of Road Plans 7803Q and 704BZ, and include the portion of the closed road allowance west of road plan 6377I, with the MD covering all associated costs.

Carried

L. LAND ADJACENT TO BEAVER MINES FOR WALKING TRAIL

Councillor Fred Schoening 14/420

Moved that this item be tabled to the next regular Council meeting.

Carried

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M. ADJOURNMENT

Councillor Fred Schoening

14/421

Moved that Council adjourn the meeting, the time being 4:16 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

TO: Wendy Kay, Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Policy 303 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2014 / 2015 Snow Plow Map

1. Origin

To ensure an adequate level of service for travellers within the Municipality during winter operations the Municipal District has implemented a policy to prioritize winter maintenance and set levels of service.

Annually Public Works produces a snow plow map that outlines the school bus routes (priority 1) and the other plowed roads (priority 2) for the MD.

2. Background:

Public Works Staff have combined the First Student Canada and Public Works maps for the 2014/2015 season into the snow plow map. The only concern raised by Public Works is TR RD 5-1 west of RR 30-3 as it is not built to 317 standard. There were numerous changes to the map for this winter season. Policy 303 requires that Council approve the map on an annual basis.

Since its adoption in September of 2009, Policy 303 (attached) has set out the priorities for snow removal. Administration has identified our Hamlets, except for school bus routes as priority two along with all other priority two oiled and gravel roads.

The Pincher Creek Airport is identified as a priority three except that a surface condition report will be completed as early in the day as possible on week days. Although there are initiatives being undertaken to increase the use of the airport, there is currently no expressed need to increase this level of service.

As the weather in the area can be severe and unpredictable, maintenance of our surfaces will always revert back to priority one until storms pass. This approach ensures that the priority one surfaces are maintained and passable prior to opening up additional areas. The down side is that some locations may not see a plow for days during and after a storm.

There are no changes to Policy 303 recommended at this time.

3. Recommendation:

THAT the report from the Director of Operations, dated October 9, 2014 regarding 2014/2015 Snow Plow Map be received;

AND THAT Council approve the snow plow map for the 2014/2015 snow plowing season.

Respectfully Submitted,



Leo Reedyk

Attachment: Policy 303 Winter Maintenance of Municipally Directed, Controlled and managed Roads and Airport Surfaces;
The 2014/2015 Snow Plow Map is hanging in Council Chambers

Reviewed by: Wendy Kay, Chief Administrative Officer *W Kay* Date: *October 9, 2014*

Policy 303 –

WINTER MAINTENANCE OF MUNICIPALLY DIRECTED, CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES

Whereas Council recognizes the variety of weather conditions that may occur within the Municipal District of Pincher Creek No. 9 and the effect that this weather can have on particular areas within the municipality, Council establishes the following system of winter maintenance for municipally directed, controlled and managed roads and airport surfaces:

A Municipal District of Pincher Creek No. 9 map, detailing winter maintenance priorities, will be developed annually by the public works department by October of each year. Once Council has adopted the priority map, copies will be made available to MD Council, Administration and Operators.

Snow Removal and Ice Control Priorities

- 1.) Bus routes as established by the Livingstone Range School Division and adopted by Council and short connector portions of local roads shall be the first priority in terms of snow removal and control of ice. The Public Works Superintendent should not use salted sand for the control of ice on bus routes located on gravel or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.) All Remaining municipal roads, including roads within Hamlets shall be second priority in terms of snow removal and control of ice. The Public Works Superintendent may use whatever municipal resources he/she deems appropriate in the removal of snow and ice, taking into account budgetary allocations concerning manpower, equipment, materials and supplies. However, the Public Works Superintendent should not use salted sand for the control of ice on gravelled or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
Beginning in 2010, Seniors, living in place and residents with medical conditions, that have limited ability to maintain their driveways, may make application to Council to have their driveways plowed, as per Attachment A. Once their application is approved, their driveways will be plowed on the same priority basis as the road the driveway is accessed from.
- 3.) The Pincher Creek Airport will be inspected and the surface condition reported by a qualified operator as early in the day as priorities allow (Monday to Friday except Holidays). A NOTAM indicating the surface condition will be issued following inspections and snow removal shall be initiated on a priority three basis for all public areas including aircraft manouvering surfaces and or parking areas. No salt or sand will be applied to aircraft manouvering surfaces at any time. Surface maintenance will consist of plowing or blowing of snow only. Only trained qualified MD operators will be used in airport surface winter maintenance.

- 4.) On request to the Public Works Superintendant, private driveways or airport leased areas may be plowed, with the understanding that the Municipal District will not be liable for any property damages and that each request is subject to a minimum charge as established by policy. Snow removal of this category is on a fourth priority basis.
- 5.) Maintenance of roads within forestry lands as identified in Policy 321 shall be conducted on a priority five basis.
- 6.) Undeveloped road allowances and portions of developed roads receiving low traffic volumes or providing alternate means of access and roads developed to minimum standard might not be plowed.

The Public Works Superintendant may exercise his/her discretion dependant on snow conditions and weather forecasts in maintaining MD roads and airport surfaces. Ratepayer and/or private contractor equipment may be requested by the Public Works Superintendant to assist in the delivery of this program; otherwise no snow plowing by individuals on MD roads or airport surfaces is allowed.

Adopted By Council December 14, 2010

Driveway Snow Removal Application Form Attachment A to Policy 303

Residents Name: _____

Residents phone # (_____) _____ - _____

Driveway snow removal is requested for: ___ Senior
 ___ Medical Condition
 ___ Fee for Service Policy 315

Land Location: ___ ¼ Section ___ TWP ___ Range ___ W ___ M

Driveway access TWP Rd ___ - ___ or RR ___ - ___

Driveway Length: _____ Meters

Driveway inspection report completed - dd/mm/yyyy / / /

The resident agrees that the personal storage of equipment or material in close proximity to the driveway will be minimized to prevent safety issues from arising and to control drifting.

PLEASE READ THE FOLLOWING CAREFULLY. BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT OT SUE, CLAIM FOR DAMAGES, OR SEEK COMPENSATION FROM THE MD OF PINCHER CREEK NO. 9

By signing this application for Driveway Snow Removal, the Resident(s) hereby acknowledge(s) and agree(s) as follows

To **HOLD HARMLESS AND IDEMNIFY** the MD from any and all liability for injury, death, property damage, property loss, or any other loss or expense to any party, including myself/ ourselves, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis, as a result of the MD performing Driveway Snow Removal.

I acknowledge that I have read, have had the opportunity to ask questions and clarifications before signing, and understand this entire Application Form including the Waiver of Liability and Release, and I agree to be legally bound by it.

Residents Signature: _____ Date / /

Driveway Snow removal for the Winter of 20__/20__, Approved: _____

MD OF PINCHER CREEK

OCTOBER 22, 2014

TO: Wendy Kay, Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Purchase of Off Stream Watering System

1. Origin

Effective in 2014 the Agricultural and Environmental Service Department has funding from the province for environmental projects. The money was granted to the Municipality for projects that improve the water quality in our streams and creeks.

The intent of the purchase is to provide a demonstration unit to local ranchers to be able to confirm for them that this type of system would enable them to water their livestock off of the creeks and streams to protect the riparian areas.

2. Background:

The Assistant Agricultural Fieldman presented information on two options to the Agricultural Service Board at their October 2, 2014 meeting. The Agricultural Service Board reviewed the specifications of the two options as they related to:

- Transportability;
- System design;
- Size of herd that could be watered;
- Solar panel ability to maintain operations;
- Guards to protect vital components of the system from livestock damage;
- Guards to keep livestock out of the watering system; and
- General hardiness of the systems.

The Agricultural Service Board passed resolution 14/067 which states:

“Moved to make recommendation to Council to support the purchase of a solar watering demo unit for ratepayers not exceeding \$10,000.”

3. Recommendation:

THAT the report from the Director of Operations, dated October 22, 2014 regarding the Purchase of an Off Stream Watering System be received;

AND THAT Council approve the purchase of an off stream watering system for demonstration within the municipality with funding coming from Environmental Projects 2-62-0-773-2765.

Respectfully Submitted,



Leo Reedyk

Attachment: Off Stream Watering Systems information package

Reviewed by: Wendy Kay, Chief Administrative Officer

Date: 02/23/14

Mia Bennett for W. Kay

Lindsey Cockerill

From: Sundog Solar <sundog1@davincibb.net>
Sent: September-08-14 2:03 PM
To: Lindsey Cockerill
Cc: K & G Janzen
Subject: Sundog Numbers with Spec Sheets
Attachments: 20140908104225066.pdf

Good Morning Lindsey,

Sorry for the delay, I have been bombarded with quote requests lately.

As requested a portable Solar Pumping unit with capacity for 250 c/c units and a option for winter watering.

I have attached spec sheets on the Sundog Classic portable system and the SDM - 40 pumping unit.

To read the pumping rate chart, move down the column titled LIFT (this is the vertical distance the water must be moved from the top of the water to the top of the tank). Move across the columns to the right to show gallons per minute of water provided with the capacity in cow calf pairs at that given lift height. The column on the left indicates the amount of time in hours per day required to water the total cow calf pairs. I.E at a lift of 4.6 ft the system will pump water at a rate of 34.7 imperial gallons per minute and has the capacity to water 250 cow calf pairs. This will be accomplished in a period of 1.8 hours.

The time required to complete the job is important because this keeps the livestock grazing for longer periods which equals a higher rate of gain.

The Classic portable system is constructed of 10 gauge steel, which is completely powder coated for a long life coating.

- tank capacity of 400 gallons
- 23 lineal ft of drinking area
- new 14 inch tires
- removable hitch with two inch ball coupler
- protected battery box
- safe , adjustable over the top solar module mount

Classic Cost = \$ 5195

Optional

- neck rail (keeps yearlings and high density herds from being pushed in)
- side mounted gates (for variable installation sites, flip backwards to provide extra security from livestock)

The Solar System would include the following equipment:

- 1 - SDM-40 24 volt submersible pump (this pump is rebuildable, Sundog Solar has the manufacturing rights for North America)
- 1 - Anti Sink foam filled pump float (designed to keep floating if damaged by Muskrats etc.
- 1 - Digital Charge Controller (gives you battery voltage and solar module output numbers)
- 1 - Low angle float switch
- 1 - 250 watt solar module
- 1 - Battery Inter connect
- 100 ft - 1.5 inch flexible suction hose
- 2 - Pair male / female camlocks (installed at pump and tank connections)
- 100 ft - 10 gauge heavy duty submersible pump cable with quick attach water proof plug at pump

Solar System Cost = \$ 3578 Battery Bank:

In preparation for a large herd scenario and or a winter watering scenario, it is recommended to use four six volt deep cycle batteries.

Battery Bank cost = \$ 668

Due to the fact that you will be using this scenario in many different circumstances, Sundog Solar agrees to provide some upgrades for free.

1 - 250 watt solar module upgraded from a 185 watt pricing

1 - Pair of mounted swing gates (very popular with Municipalities for ease of set up)

1 - Neck Rails installed to accomodate different types of livestock

Total cost of proposed system design = \$ 9441

Future Winter Watering Option

At any time a insulated tank can be added to the system, it simply fits inside the steel summer structure. Sundog Solar owns the plastic mold for this and will be available at anytime in the future.

Due to the fact a winter system receives 50 % less sunlight, the system capacity will decrease to 150 cow calf .

Warranty;

Five years on digital charge controller

25 years pro rated on solar module (hail rated for one inch stone at 125 mph)

One year on all other components

References:

County of Red Deer - Ken Lewis - two styles of summer portable

County of Clearwater - Gary Lewis - portable summer and winter

Nature Conservancy of Canada - Ann Stevick (multiple Sundog Classic units)

This design covers many variable site applications, please feel free to discuss why I have recommended different components. There is a legitimate reason for all of them. I have ccd Karl who can also discuss scenarios and reference other systems in your area. I will also email over some photos of the Classic in action.

Thank You for the Opportunity to Quote,

Marvin Jackson
Sundog Solar
office 403-638-9711



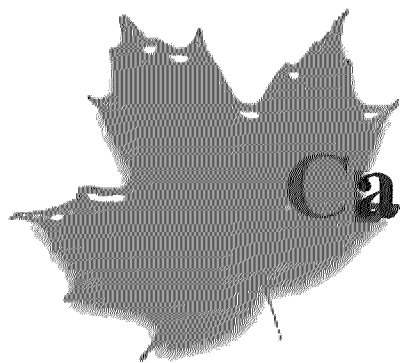
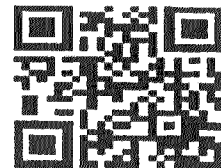
SDM-40 250 W Panel

Pumping hrs./day	Lift	GPM/IMPERIAL	C/C PAIRS
2.4	4.6	34.7	338
2.46	9.2	31.3	309
2.43	13.9	32.5	317
2.50	18.4	30.4	305
2.6	23.1	26.3	275
2.69	27.7	25.3	273
2.87	32.3	22.2	255
3.00	36.8	17.1	212
3.42	41.6	12.5	171
3.97	46.2	1.7	27



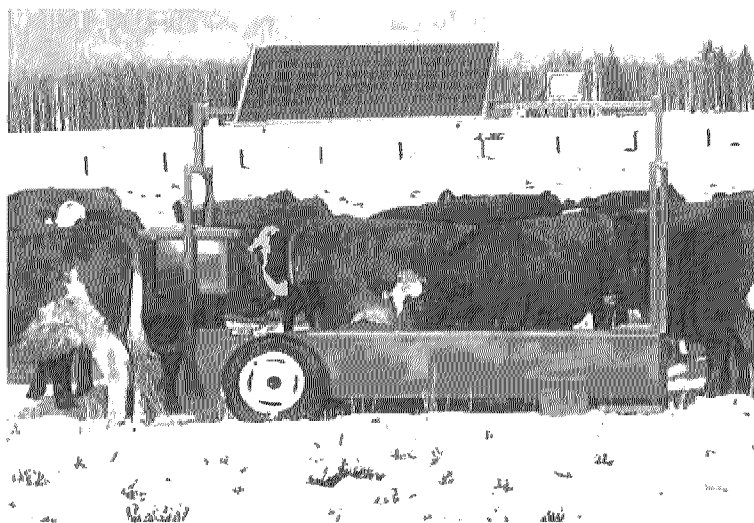
www.sundogsolarwind.com

403-638-9711



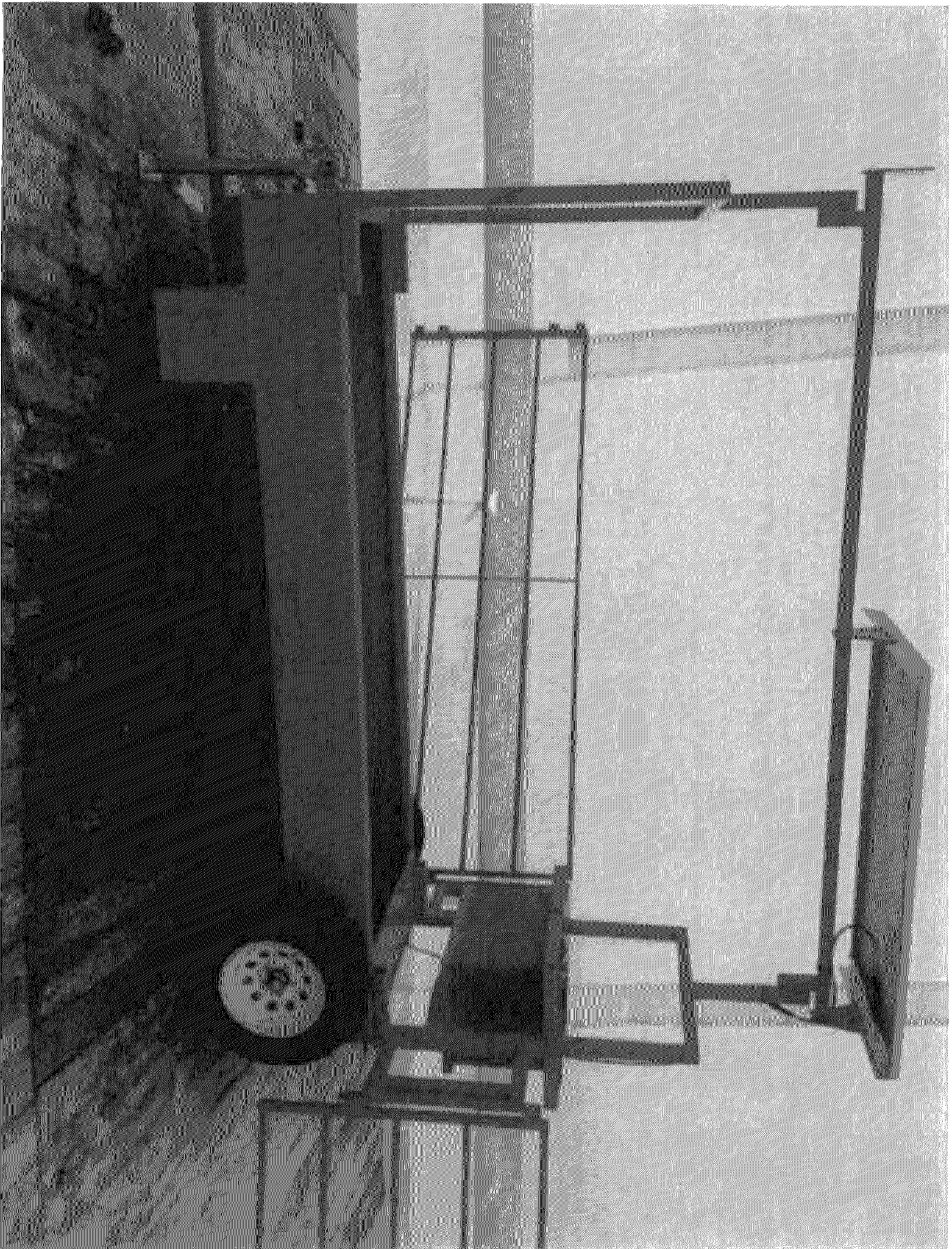
Canadian Classic

- wheeled steel powder coated trailer
- 400 gallon capacity trough
- 175 solar module with overhead adjustable mount
- protected battery box
- digital charge controller
- 24V pump (40 gpm) capacity
- capable of lifting up to 16 ft. of head water

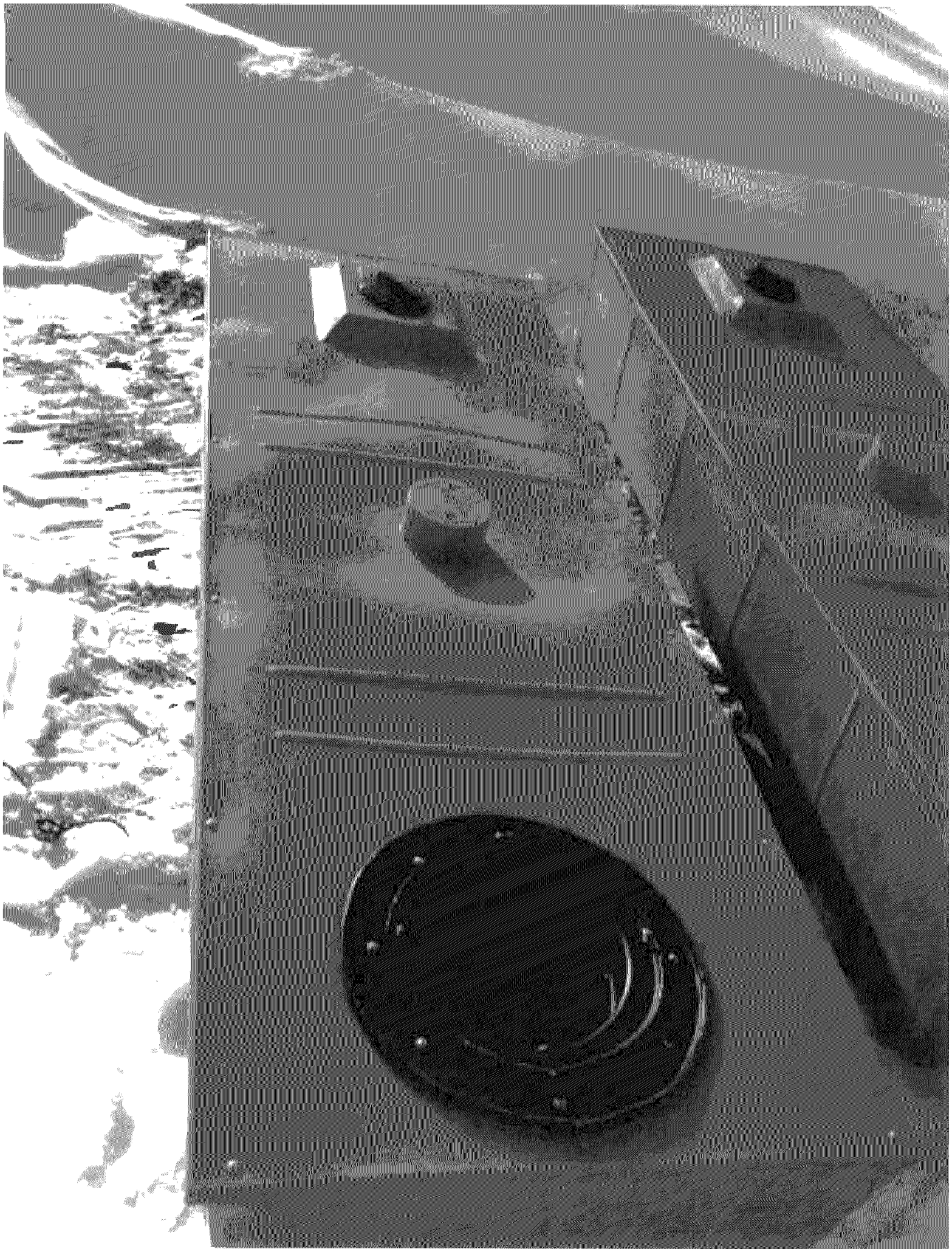


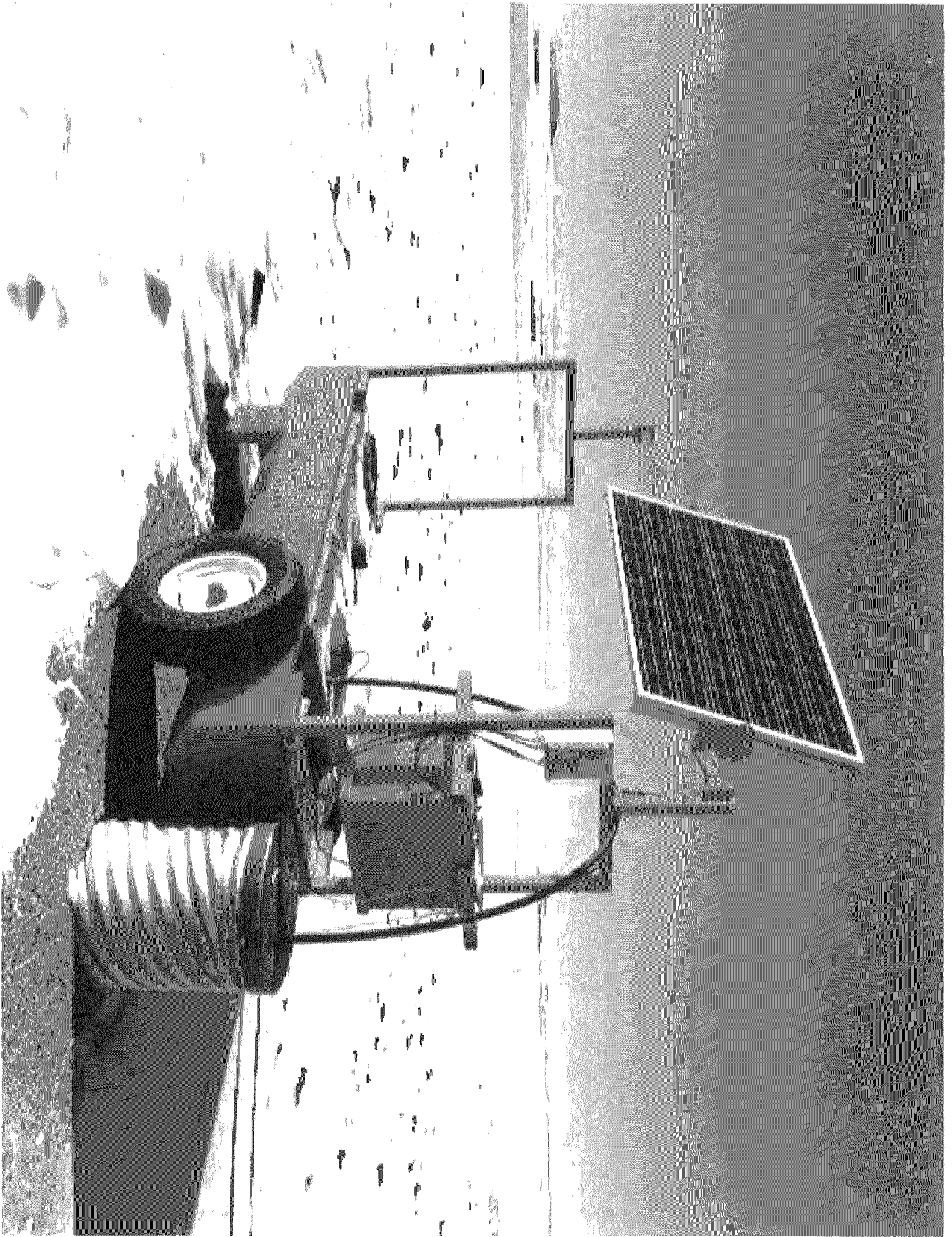
Maximize all of your pastures with a great all around portable solar water system and trailer in one. With easy set up and portability, this trailer can be moved and up and running in minutes. An insulated insert can be added which will allow this unit to be used 12 months of the year at the site of your choice.











l cockerill@lindsaypinchercreek.ab.ca

CAP solar

Quote Sheet

Date: 1-Aug-14 Name: Lindsay Cockerill/ MD Pincher

	Price/watt	# Watts	Winter Watering	Price/Pc	# Pcs	Price
Pump						
Panels/wire mount	\$3.50	230				
Control						
Cable	\$2.77	50	Battery US 2200 220 AH	\$165.00	4	\$660.00

Price/foot or piece	Feet or # pieces	Float Switch Blue Float / wire	List Price
			\$3,384.20

(solar system & pump)

SITUATION: Summer Pasture, Dugout, Up to 200 cc pairs, up to 25ft lift

OPTION:
1) 4x8ft (400 gal) portable solar skid frame w bat boxes \$2,495

a) Hitch, jack, axels, rims & tires \$1400

\$7279.20





Director of Operations Report October 22, 2014

Operations Activity Includes:

- October 14, Council meeting;
- October 15, Jubilee Insurance Risk Pro Workshop;
- October 16, Staff meetings;
- October 17, Budget meeting;
- October 20, Lundbreck Patton Park meeting;
- October 22, Castle River Berm meeting with DRP and AESRD.

Agricultural and Environmental Services Activity Includes:

- Weed Program (October 1 – 15)
 - Roadside spraying Division #5 and the west side of Division #3;
 - Shoulder and spot spraying (Division #1 & 2);
 - Canada Thistle spot spraying on ROW's too wide for roadside unit to reach (Div. #3 – 5);
 - Hoary Cress and Blueweed spraying, with Knapweed germinating again with all of the moisture (rain and snow the beginning of September and snow October 1st and 2nd) and then heat (15 – 20 degrees);
- Form 7 training for Ag Fieldman in Canmore (October 15 & 16);
- Rental Equipment – going out on a daily basis;
- Environmental Farm Plans and GF2 applications;
- Deadstock – routine checks and new producer applications – ongoing;
- Solar livestock watering demo unit – ongoing;
- Working Well Workshop – date and venue set, advertising ongoing.

Public Works Activity Includes:

- Mowing is finished;
- Snow fence installation is well under way;
- Pulled 1.5 miles of airport rd to date, weather dependent if we can get more done;
- West Kerr Tremblay intersection culvert installed;
- Majority of 2013 flood projects have been signed off;
- Hydrant flushing complete in Lundbreck;
- Finning did an orientation on new grader;
- Heath Creek Slide complete;
- Cleaned out beaver dam on Sorge road;
- Trying to pull all gravel back on to the roads before snow flies;

Upcoming:

- October ³⁰~~27~~, Operations Budget meeting;
- October 28, Council meeting;

- October 30 Staff meeting;
- October 30, Waldron Ranch Gravel Pit meeting;
- October 31, Cottonwood Bridge Preconstruction meeting.

Recommendation:

That the Operations report for the period October 9, 2014 to October 22, 2014 be received as information.

Prepared by: Leo Reedyk



Date: October 22, 2014

Reviewed by: Wendy Kay



Date: Oct 23/14

Submitted to: Council

Date: October 28, 2014

**MUNICIPAL DISTRICT OF PINCHER CREEK
PROVINCE OF ALBERTA**

**BYLAW NO. 1256-14
THE NOISE BYLAW**

**A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9, IN THE
PROVINCE OF ALBERTA, TO REGULATE UNNECESSARY AND HARMFUL NOISE**

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 and amendments thereto, the purposes of a municipality are to develop and maintain safe and viable communities;

AND WHEREAS, pursuant to section 7 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 and amendments thereto, a council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; activities and things in, on or near a public place that is open to the public; nuisances; and the enforcement of bylaws;

AND WHEREAS, it is desirable to regulate the volume, instances and type of noise that may be caused in the Municipal District of Pincher Creek No. 9, as unnecessary and harmful noise is a hazard to public health and welfare, safety and the quality of life of persons;

NOW THEREFORE the Municipal Council of the Municipal District of Pincher Creek, Alberta, duly assembled, hereby enacts as follows:

PART 1 - INTERPRETATION AND DEFINITIONS

Bylaw Title

1. This Bylaw may be cited as the "Noise Bylaw".

Definitions

2. In this Bylaw:
 - (a) **"Bylaw Enforcement Officer"** means a bylaw enforcement officer appointed pursuant to section 555 of the *Municipal Government Act* or a police officer appointed pursuant to the *Police Act*, R.S.A. 2000, c. P-17 or a peace officer appointed pursuant to the *Peace Officer Act*, S.A. 2006, c. P-3.5, and the respective regulations thereof, as amended or replaced from time to time;
 - (b) **"Chief Administrative Officer"** means the Chief Administrative Officer of the Municipal District or his delegate;
 - (c) **"Council"** means the municipal council of the Municipal District;
 - (d) **"Municipal Government Act"** means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and the regulations thereunder, as amended or replaced from time to time;
 - (e) **"Municipal Tag"** means a tag or similar document issued by the Municipal District pursuant to the *Municipal Government Act* for the purpose of notifying a Person that an offence has been committed for which a prosecution may follow;
 - (f) **"Municipal District"** means the municipal corporation of the Municipal District of Pincher Creek No. 9 and its duly authorized employees, agents, contractors and other representatives or the geographic area contained within the boundaries thereof, as the context requires;
 - (g) **"Noise"** means sound or vibrations which can easily be heard by a person who is not at the same location as the Property from which the sound emanates, including any loud music, tools, equipment, vehicles, animals, clamour, shouting or any other sound that is loud, harsh or otherwise undesirable;

Bylaw No. 1256-14
Noise Bylaw

- (h) **"Normal Farm Practise"** means a practice that is conducted by a farm business in a manner consistent with accepted customs and standards as established and followed by similar farm business under similar circumstances and includes agricultural activities that makes use of technology in a manner consistent with proper advanced farm management practises;
- (i) **"Owner"** means
 - (i) any Person registered as the owner of land under the *Land Titles Act*;
 - (ii) the person who is recorded as the owner of the property on the assessment roll of the Municipal District;
 - (iii) a Person who has become the beneficial owner of a property, including by entering into a Purchase and Sale Agreement, and who has not yet become the registered owner thereof;
 - (iv) a Person holding himself out as the Person exercising the power or authority of ownership or, who for the time being exercises the powers and authority of ownership over the Property;
 - (v) a Person in control of Property; or
 - (vi) a Person who is the occupant of the Property under a lease, license or Permit;
- (j) **"Person"** means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative to whom the context applies according to law;
- (k) **"Property"** includes land or buildings or both, or personal property that may make noise, including but not limited to vehicles, equipment, tools, electronic devices; and
- (l) **"Violation Ticket"** has the same meaning as in the *Provincial Offences Procedure Act*.

Interpretation

- 3. Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other bylaw or any requirement of any lawful permit, order or license.
- 4. Any heading, sub-headings, or tables of contents in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- 5. Where this Bylaw refers to another Act, bylaw, regulation or agency, it includes reference to any Act, bylaw, regulation or agency that may be substituted therefore.
- 6. This Bylaw is gender-neutral and, accordingly, any reference to one gender includes another.

PART 2 - PROHIBITIONS

General Provisions

- 7. No Person shall make, cause, or allow to be made or caused any Noise that disturbs, or tends to disturb, the quiet, peace, rest, enjoyment, comfort of convenience of any other Person.
- 8. No Owner shall allow Property to be used in such a way that Noise emanates from the Property which disturbs, or tends to disturb, the quiet, peace, rest, enjoyment, comfort of convenience of any other Person.
- 9. No Person shall play or operate any radio, stereophonic equipment or other instrument or any apparatus for the production or amplification of sound, either in or on private Property or in any public place, in such a manner as to disturb the quiet, peace, rest, enjoyment, comfort of convenience of any other Person.

Bylaw No. 1256-14
Noise Bylaw

10. Without limiting application of Sections 7 through 9, between the hours of 11:00pm and 7:00am no person shall make, cause, or allow to be made or caused a Noise resulting from :
 - (a) the operation of residential maintenance equipment, including but not limited to:
 - i. mowing and trimming equipment;
 - ii. compressors;
 - iii. pressurized washers;
 - iv. leaf blowers;
 - v. saws; or
 - vi. vacuum equipment
 - (b) construction, excavation, grading or maintenance activities, whether using motorized or non-motorized equipment; or
 - (c) the operation of electronic devices used for the production, reproduction or amplification of sound, whether from a mobile or stationary source.
11. Sections 7 through 10 do not apply to any noise caused by the Municipal District, it's agents, or employees while carrying out the instructions of the Municipal District.

PART 3 - APPLICABILITY

Non-Application

12. This Bylaw does not apply to Noise resulting from Normal Farm Practices on land in a land use district in which agriculture is a permitted or discretionary use, or for which a development permit has been issued for agriculture, or for which agriculture is a legal non-conforming use within the meaning of Section 643 of the *Municipal Government Act*.
13. This Bylaw does not apply to Noise resulting from an industrial activity by any Person on land in a land use district where the industrial activity is a permitted use, or for which a development permit has been issued for the industrial activity, or for which the industrial use is a legal non-conforming use within the meaning of Section 643 of the *Municipal Government Act*.

PART 4 – ENFORCEMENT

Offence

14. A Person who contravenes any provision of this Bylaw is guilty of an offence.

Fines and Penalties

15. A Person who is guilty of an offence is liable to a fine in an amount not less than \$500.00 and not exceeding \$10,000.00.
16. Without restricting the generality of subsection (1), the following fine amounts are established for use on Municipal Tags and Violation Tickets if a voluntary payment option is offered:
 - (a) \$500.00 for a first offence; and
 - (b) \$1,000.00 for any subsequent offence.

Directions

17. A Bylaw Enforcement Officer may direct any Person who has caused or made a Noise, or any Owner of Property from which a Noise originates to abate or eliminate the Noise.

Bylaw No. 1256-14
Noise Bylaw

Municipal Tags

18. A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Municipal Tag to any Person whom the Bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.
19. A Municipal Tag shall be served:
 - (a) upon the Person personally, or by leaving it with a Person on the premises who has the appearance of being at least eighteen (18) years of age; or
 - (b) in the case of a corporation or partnership, by serving the Violation Tag personally upon the Manager, Corporate Secretary or other Officer, or Person apparently in charge of a branch office, by mailing a copy to such Person by registered mail.
20. A Municipal Tag shall be in a form approved by the Chief Administrative Office, and shall state:
 - (a) the name of the Person to whom the Municipal Tag is issued;
 - (b) a description of the Property upon which the offence has been committed, if applicable;
 - (c) a description of the offence and the applicable Bylaw Section;
 - (d) the appropriate penalty for the offence as specified in this Bylaw;
 - (e) that the penalty shall be paid within thirty (30) days of the issuance of the Municipal Tag in order to avoid prosecution; and
 - (f) any other information as may be required by the Chief Administrative Officer.
21. A Person to whom a Municipal Tag has been issued may pay the penalty specified on the Municipal Tag and if the amount is paid on or before the required date, the Person will not be prosecuted for the offence.
22. If a Municipal Tag has been issued and the penalty specified on the Municipal Tag has not been paid within the prescribed time, a Bylaw Enforcement Officer may issue a Violation Ticket to the Person to whom the Municipal Tag was issued.
23. Notwithstanding the above, a Bylaw Enforcement Officer may immediately issue a Violation Ticket to any Person whom the Bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.

Violation Ticket

24. A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part 2 of the *Provincial Offences Procedure Act* to any Person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
25. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may;
 - (a) specify the fine amount established by this Bylaw for the offence; or
 - (b) require a Person to appear in court without the alternative of making a voluntary payment.

Voluntary Payment

26. A Person who commits an offence may:
 - (a) if a Violation Ticket is issued in respect of the offence; and

Bylaw No. 1256-14
Noise Bylaw

- (b) if the Violation Ticket specifies the fine amount established by this Bylaw for the offence;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

Obstruction

27. No Person shall obstruct, hinder or impede any Bylaw Enforcement Officer in the exercise of any of his powers or duties pursuant to this Bylaw.

PART 5 – GENERAL

Severability

28. If any Section or parts of this Bylaw are found in any court of law to be illegal or beyond the power of Council to enact, such Section or parts shall be deemed to be severable and all other Sections or parts of this Bylaw shall be deemed to be separate and independent there from and to be enacted as such.

Repeal and Effective Date

29. Bylaw No. 1172-09 is hereby repealed in its entirety.
30. This Bylaw shall come into force and effect when it has received third reading and has been duly signed.

READ A FIRST TIME IN COUNCIL THIS _____ DAY OF _____ 201__.

READ A SECOND TIME IN COUNCIL THIS _____ DAY OF _____ 201__.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS _____ DAY OF _____ 201__.

Brian Hammond
REEVE

Wendy Kay
Chief Administrative Officer

October 15th, 2014

TO: Reeve and Council
FROM: Mat Bonertz, Director of Finance and Administration
SUBJECT: **2015 FCSS Funding Agreement with Province**

1. Origin

Council has participated in the Family and Community Support Services (FCSS) program with the Town of Pincher Creek and the Village of Cowley since the program was started. A new contract must be signed each year with the Province.

Background/Comment

The contract for 2015 has not changed from 2014. The M.D.'s commitment is \$22,252 and the Province agrees to fund \$89,009 for a total allocation into the FCSS program of \$111,261 in 2015.

3. Recommendation

That Council participates in the 2015 FCSS program and approves the Reeve signing the 2015 FCSS contract on behalf of the Municipality.

Respectfully Submitted,

Mat Bonertz, Director of Finance and Administration
mb

Reviewed By: Wendy Kay, CAO

W Kay

Date: October 15th, 2014



NEW

Family and Community Support Services Funding Agreement

JANUARY 1 - DECEMBER 31, 2015

BETWEEN:

HER MAJESTY THE QUEEN in RIGHT OF ALBERTA

as represented by the Minister of Children and Youth Services
("the Minister")

AND

M.D. OF PINCHER CREEK NO. 9, whose address is

Box 279

Pincher Creek, Alberta T0K 1W0

("the Municipality")

The Minister and Municipality agree as follows:

1. Subject to appropriation by the Legislature of Alberta, the Minister shall pay the Municipality the committed provincial contribution of \$89,009 to establish, administer, and operate the program referred to in paragraph 2 of the Agreement.
2. The Municipality shall:
 - (a) provide for the establishment, administration, and operation of a Family and Community Support Services Program ("the Program") in accordance with the Family and Community Support Services Act and Regulation;
 - (b) use the total amount of \$111,261 including a required municipal contribution of at least \$22,252 to deliver the Program;
 - (c) repay any provincial funds unused when this Agreement ends;
 - (d) prepare and submit Program and financial information required under the Act, within 120 days of the end of the Municipality's fiscal year, or if the agreement with the Minister is terminated, within a period of time determined by the Minister;
 - (e) ensure that required program and financial information is collected, maintained, used, and disclosed in accordance with the provisions of the Freedom of Information and Protection of Privacy Act; and records identified as necessary under the Act must be kept for a period of five years, in accordance with the retention schedule under which the Ministry operates.
3. The Minister shall pay the Municipality an advance of one-fourth of the total payable under this Agreement in January, April, July, and October, 2015.
- 4.

If a disagreement arises between the parties regarding the expenditure of funding under the Act, the decision of the Minister to resolve the disagreement shall be final and conclusive.

5. (a) If in the opinion of the Minister, a Municipality's program fails to meet the requirements of the Family and Community Support Services Regulation
- or
- (b) if the financial report of the Municipality
- (i) has not been submitted to the Minister within 120 days of the end of the Municipality's fiscal year,
 - (ii) does not meet the requirements of the Family and Community Support Services Regulation, or
 - (iii) shows that the Municipality has wrongfully used funds provided to it under the Act,

the Minister may withhold amounts of funding under any new agreement or require the Municipality to repay the amounts of funding that in the opinion of the Minister are equivalent to the value of the program components not met or the funds wrongfully used.

6. Where 2 or more municipalities have entered into an agreement to provide joint family and community support services programs, the Municipality represents that pursuant to the agreement with the other municipalities, it has the authority to agree to the terms of this Agreement on their behalf.
7. This Agreement commences on January 1, 2015 and ends on December 31, 2015.
8. This Agreement may be terminated:
- (a) at any time by mutual agreement of the parties;
 - (b) by either party for any reason by providing 6 months written notice to the other party.
9. If this Agreement is terminated for any reason, the Municipality's obligations under clauses 2(c), (d), and (e) and clauses 5(a) and (b) continue.

The Municipality has signed this Agreement on the _____ day of _____, 20__.

The Minister has signed this Agreement on the _____ day of _____, 20__.

Signatures (Affix municipal corporate seal if applicable):

October 10, 2014 TO OCTOBER 23, 2014

DISCUSSION

- October 14, 2014 Policies and Plans
- October 14, 2014 Regular Council
- October 15, 2014 Regional Council Meeting

UPCOMING:

- October 28, 2014 Policies and Plans
- October 28, 2014 Organizational Meeting
- October 30, 2014 Operational Budget
- November 4, 2014 Policies and Plans
- November 4, 2014 Regular Council
- November 4, 2014 Subdivision Authority
- November 4, 2014 Municipal Planning Commission
- November 17-20, 2014 AAMDC
- November 25, 2014 Policies and Plans
- November 25, 2014 Regular Council

OTHER

- Budget Preparation
- CUPE Negotiations
- AAMDC Convention

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of October 10, 2014 to October 23, 2014.

Prepared by: CAO, Wendy Kay Date: October 23, 2014

Presented to: Council Date: October 28, 2014

October 22, 2014

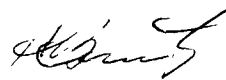
L1a
RECEIVED
OCT 22 2014
PINCHER CREEK

To the council of the Municipal District of Pincher Creek #9;

Please accept this letter as a formal request of council to construct a permanent snow fence to the west of the Oldman River Gun Club located adjacent to the Sanitary Landfill. I have spoken to the landowner, Keith Everts, regarding the fence and he is in favor of this project on his property.

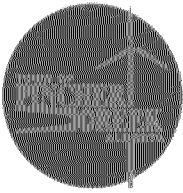
As you may well know the snow problem at the Gun Club property has been an enormous problem for the past few years. It completely buries our facility in snow each year and requires many man hours and equipment in the spring to make the grounds usable again. We (the Gun Club) work on a very limited budget and find this expense each year very burdensome. Preferably the location of the fence would be along the west boundary of the Gun Club property. It would also help enormously to keep the road open along the Gun Club property. We would greatly appreciate your assistance in this regard. Please forward any correspondence regarding this matter to Mr. Dan Kufinoff (president of the Gun Club) at Box 262, Lundbreck, AB, T0K1H0. Thank you very kindly for your consideration to this matter.

Yours Truly,

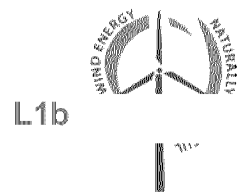


Hugh Bonertz

P.S. – Mr. Everts requested that the Public Works Superintendant meet with him in advance, with regards to the best location for the fence. Mr. Everts' phone number is 403-627-4983.



TOWN OF PINCHER CREEK
962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0
PHONE: 403-627-3156 FAX: 403-627-4784
e-mail:reception@pinchercreek.ca
web page: www.pinchercreek.ca



L1b

October 10, 2014

OCT 23 2014
M.D. OF PINCHER CREEK

Reeve Brian Hammond
Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond and Council Members,

Re: Town of Pincher Creek

Facilities Planning Study Steering Committee

In 2012 the Town of Pincher Creek initiated a planning study to consider the repurposing and future expansion of the Multi-Purpose Facility. The study included investigations and visioning regarding the construction of a new arena, replacement of the curling rink and future expansions to the library and swimming pool. Krystal Engineering was engaged as the consultant to undertake this work along with RKH Architects. In March 2013, a planning session for the study was held with Councillors from the Town and MD of Pincher Creek, Rotary Club representatives, administration and consultants in attendance.

In April 2013, the Town Council approved the formation of a Multi-purpose Facility Steering Committee for the planning study and the MD of Pincher Creek was invited to appoint two members to the Committee at this time. The MD Council discussed this matter at their April 23, 2013 Council meeting and a letter was provided to the Town to advising that it would be prudent to again discuss the matter after the fall local government elections.

The Planning Study Steering Committee continued to meet in 2013 to review the consultant's plans and to prepare a summary of recommendations to Council prior to the fall elections. A copy of the recommendations is attached for your information.

The consultant's Final Report with budget and drawings, were presented to newly elected Town Council in March 2014. Subsequent to the presentation, Council directed the formation of a Facilities Planning Steering Committee to study and provide advice to the Town of Pincher Creek regarding future development, renovation or expansion of facilities including sport, recreational, community and other Town owned facilities. It was recommended in the Terms of Reference that the Committee could be composed of up to 6 voting members including representation from the Town of Pincher Creek, MD of Pincher Creek and the Recreation Advisory Committee. Although similar to the first planning committee, the scope of study for the new committee was expanded to all facilities listed on Appendix A. Due to the Southern Alberta Summer Games, this committee was not able to meet until this fall.

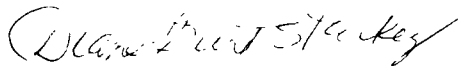
Current appointments to this Committee include Councillor Barber, Councillor Elliott and Faith Zachar. Attending administration include Adam Grose, Recreation Manager and Diane Burt Stuckey, Director of Community Services. The Committee has met twice this fall to review the previous facility planning reports and to commence work on a "vision board" for community facilities.

After a Committee review of the Terms of Reference, they requested that a letter be sent to the MD of Pincher Creek to invite participation on this Committee as it is felt that your input and perspective would be valuable to the process. The purpose of this letter is to invite one to two councillors from the MD of Pincher Creek to be appointed to the Town of Pincher Creek Facilities Planning Steering Committee. A Committee Terms of Reference is attached as information. Please consider this request at your earliest convenience.

If you would like any updates or copies of reports regarding the Multi-Purpose Facility Study completed in 2014, we would be pleased to provide this information.

Further questions regarding this request can be directed to me at 403-627-4322 or email at dbstuckey@pinchercreek.ca. Thanking you in advance for your consideration.

Yours truly,



Diane Burt Stuckey
Director of Community Services
Town of Pincher Creek

C. C. Laurie Wilgosh, CAO

TERMS OF REFERENCE

Pincher Creek Facilities Planning Study Steering Committee

PURPOSE OF THE COMMITTEE:

The Pincher Creek Facilities Planning Study Steering Committee shall study and provide advice to the Town of Pincher Creek regarding the future development, renovation or expansion of facilities including sport, recreational, community and other Town owned facilities.

Specifically the Committee will:

- Review the Multi-purpose Facility Planning Study & Report provided by Krystal Engineering and RKH Architecture and the Multi-purpose Facility Steering Committee recommendations.
- Review the Facility Infrastructure Master Plan (2008) and other related reports/documents re: condition of Town facilities and recommendations for improvement or maintenance.
- Investigate the feasibility and alternatives for facility development, renovation, re-location or expansion of all facilities with consideration to community needs, other projects proposed/underway, budget.
- Review Town of Pincher Creek land base and zoning with regard to the potential for facility development, re-location or expansion of facilities.
- Receive and consider information from the Recreation Advisory Committee, public and or community groups regarding facility development, renovation or expansion when expedient to do so.
- Provide regular reports to Town Council regarding the progress of Committee discussions and recommendations.
- Prepare a Final Facilities Report for Council to include information on Committee recommendations, options, timelines/phasing and projected capital and funding.

MEMBERSHIP:

The Committee shall be composed of up to six voting members. Composition shall be as follows:

- Town of Pincher Creek - two (2) Councillors
- Municipal District of Pincher Creek - two (2) Councillors
- Pincher Creek & District Recreation Advisory Committee – one (1) Member

A Member of the Committee will be disqualified to serve on the Committee if they:

- Cease to be a resident of Pincher Creek or area.
- Are absent for three meetings unless absences are authorized by the Town of Pincher Creek.
- Upon sending written notice to the Town of Pincher Creek.

TERMS OF REFERENCE

Pincher Creek Facilities Planning Study Steering Committee

Town administrative staff may attend in an advisory capacity.

TERM OF COMMITTEE:

The Committee shall serve at the pleasure of Council and may be dissolved at any time during the process with the agreement of the Town of Pincher Creek or by the Committee resignation or recommendation.

CONDUCT OF MEETINGS:

- A Chairman shall be appointed at the first regular meeting from within the voting members of the Committee as per Town Policy #113-12 Council Members as Chairman.
- The Committee shall hold meetings on an as needed basis. Special meetings may be called by the Chairman whenever it is considered expedient to do so or when requested in writing by a majority of the Committee members. Verbal or written notice shall be given to the Committee members with not less than 24 hours prior to the meeting.
- Quorum will be a majority of appointed members.
- Motions do not require a seconder and are passed by a simple majority.
- All members including the Chairman shall vote on all questions. In the event of a tie, the motion shall be lost.
- Agendas are to be prepared by Town Administration and circulated in advance of the meeting.
- Town Administration shall record in writing the minutes of all regular and special meetings including a record of attendance. Copies of all minutes should be forwarded to the Council and Committee members within 14 days of approval.
- Committee recommendations shall forward in writing to the Town of Pincher Creek for consideration.

AUTHORITY OF THE COMMITTEE:

- The Committee shall act in an advisory capacity to Town Council and shall not have the power to direct Town consultants or enter into any agreements.

FINANCIAL:

- Committee may not incur any expenses unless authorized by the Town of Pincher Creek.

TERMS OF REFERENCE

Pincher Creek Facilities Planning Study Steering Committee

Appendix A – Inventory of Municipal/Community Facilities

Swimming Pool, Gym

MCC Arena

Seniors Citizen Centre

Municipal Library

Curling Rink

Golf Clubhouse and Course

Joe's Gym

Chinook Lanes Bowling Alley

Horseshoe Pavilion and Agricultural Grounds

Community Hall

Town Hall – Administration Area, Gymnasium, Meeting Rooms, Day Care

Lebel Mansion

Pioneer Place & Kootenai Brown Pioneer Village

Group Group Youth

Parent Link Centre

Old Water Treatment Plant

Old RCMP Building

EMS Building

Campground

JJT Washroom/Concession

Town Shop/Old Swimming Pool

Service Clubs (Lions Den, Elks Hall)

School Facilities – Gyms, Meeting Rooms

October 22, 2014

Ms. Wendy Kay
Chief Administrative Officer
MD of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Ms. Kay:

Re: Update on southern Alberta transmission projects

This letter provides important information about the following transmission projects:


- **Picture Butte to Etzikom Coulee Transmission Project (PBEC):** A new substation, called Journault, in the Etzikom Coulee area and a new 240 kV transmission line between the Picture Butte and the new Journault substations.
- **Goose Lake to Etzikom Coulee Transmission Project (GLEC):** A new 240 kV transmission line between the Goose Lake and new Journault substations.
- **Etzikom Coulee to Whitla Transmission Project (ECW):** A new 240 kV transmission line between the Journault and Whitla substations.

The AESO has asked AltaLink to stop all activities related to siting, routing and consultation for these projects. We will be applying to the Alberta Utilities Commission to amend the approval of these three projects to ensure the need for transmission in southwestern Alberta more closely aligns with the pace of generation development. The amendment process will be open and transparent and stakeholders will be able to share their views about the need for these projects.

We remain confident that over the long term, new transmission in the PBEC, GLEC and ECW project areas will be needed because of the rich potential for wind power development in these areas. We are also currently working with developers with existing wind projects to connect them to the grid.

We will be reaching out again with more information as our plan develops. We look forward to hearing from all stakeholders who may be affected. Please contact Paul Deleske, Community Relations Advisor at 403-539-2576 or Paul.Deleske@aeso.ca if you wish to discuss this information further.

Yours truly,



Matt Gray
Corporate Communications

Public

From: [Bruce Mowat](#)
To: [MDInfo](#)
Subject: Fwd: Fwd: Public Meeting
Date: Thursday, October 23, 2014 7:04:48 AM

Please forward to Brian H. and council. Thanks Bruce Mowat 6282116

----- Original Message -----

Subject:Fwd: Public Meeting

Date:Thu, 23 Oct 2014 06:44:46 -0600

From:Bruce Mowat <mowatb@toughcountry.net>

To:barb.glen@producer.com

CC:Stephanie Labbe <stephlabbe@ymail.com>, Shannon Frank
<shannon@oldmanbasin.org>

Hello;Just a note to invite you to our meeting at lundbreck hall. We are having Greg Chernoff from the Miistakis Institute come to release our Conservation Priority Maps to the public.

----- Original Message -----

Subject:Public Meeting

Date:Tue, 21 Oct 2014 13:44:28 -0600

From:Myrna Marty <info@livingstonelandowners.net>

To:Myrna Marty <info@livingstonelandowners.net>

Dear People - This is to inform you that Livingstone Landowners is having a public meeting regarding the current power line issues.

This meeting is on SATURDAY, NOVEMBER 8, 2014 - at the LUNDBRECK HALL - at 2 p.m.

Spread the word - see you there.

Myrna



This email is free from viruses and malware because [avast! Antivirus](#) protection is active.

17th floor, Commerce Place
 10155 - 102 Street
 Edmonton, Alberta T5J 4L4
 Telephone 780-427-2225

RECEIVED

OCT 23 2014

M.D. OF PINCHER CREEK

October 17, 2014

Ms. Wendy Kay
 Chief Administrative Officer
 Municipal District of Pincher Creek
 PO Box 279
 Pincher Creek, AB T0K 1W0

Dear Ms. Kay:

Building on the past success of the Municipal Dispute Resolution Services training program, Alberta Municipal Affairs, in partnership with the Alberta Urban Municipalities Association and the Alberta Association of Municipal Districts and Counties, is pleased to announce the fall start of the 2014-15 workshop season.

The program, which is specifically designed for **municipal staff, elected officials, and community leaders**, is committed to supporting local governance through a series of workshops that enhance skills in negotiation, public input, and workplace conflict management. Workshops combine practical training with skills building exercises and allow participants the opportunity to test their learning.

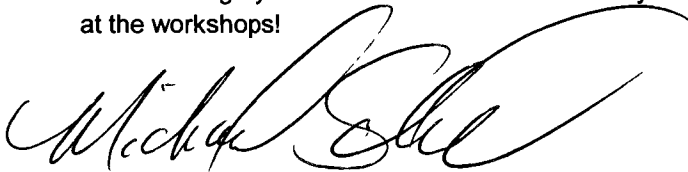
We always strive to provide training that is cost-effective and relevant to the municipal context. Once again we have partnered with municipalities across Alberta to expand the reach of our program and provide even better access to training. Consistently past participants have praised our workshops and reported on how valuable the learning is, saying:

Excellent presenters!..... "Very interactive..."
"Great instructor, good venue, great value for time and money"
"Excellent networking opportunity" ".... very relevant to my needs."

Registration information and more information on the workshops and instructors can be found at www.municipalaffairs.alberta.ca/MDRS.cfm. Workshops cost \$125 and include materials, snacks and lunches. Workshop sessions have limited seats so we encourage early registration.

If you require additional information, please contact Irene Black, Municipal Dispute Resolution Services, Municipal Affairs, toll-free at 310-0000 then 780-644-3124.

We encourage you to forward this information to your staff and council, and we look forward to seeing you at the workshops!



Michael Scheidl
 Manager, Municipal Dispute Resolution Services

Attachments

EDUCATION WORKSHOPS

MUNICIPAL DISPUTE RESOLUTION SERVICES

2014

Date	Location	Workshop
Oct 23-24	Arrowwood/Milo	Finding Agreement
Oct 29-30-31	Canmore	Public Input Design
Nov 5-6-7	Cochrane	Workplace Conflict
Nov 27-28	Rocky Mtn House	Negotiation Effectively
Dec 10-11-12	Lacombe	Public Input Design

2015

Date	Location	Workshop
Jan 15-16	Sedgewick	Finding Agreement
Feb 25-26-27	Edmonton	Group Facilitation

On demand, subject to availability:
Understanding Conflict Styles
Coaching for Conflict Resolution

Please contact Irene Black at irene.black@gov.ab.ca,
T. 780.644.3124, toll free by dialing 310-0000 first or
Megan McKenna at megan.mckenna@gov.ab.ca
T. 780.422.8848, toll free by dialing 310-0000 first

Workshops run from 8:30am - 4:30pm daily, participants
are asked to arrive 15 minutes early.
Information on workshop venues is available online at:
[www.municipalaffairs.alberta.ca/MDRS.cfm](http://municipalaffairs.alberta.ca/MDRS.cfm)

REGISTRATION | COST

Registration opens September 30, 2014 and closes 5
business days prior to workshop start dates.

Register for workshops online at:
[http://municipalaffairs.alberta.ca/online-event-
registration.cfm](http://municipalaffairs.alberta.ca/online-event-registration.cfm)

Workshop fees are \$125 per participant and include lunch
and snacks. Payment must be made in advance of
workshops by cheque as detailed on the registrant invoice.

Cancellation policy:

All withdrawals must be received 5 working days prior
to the course start date and are subject to a \$25
administration fee.



View our upcoming Workshops at:
municipalaffairs.alberta.ca/1489.cfm

local solutions to local issues

Municipal Dispute Resolution Services at Alberta Municipal Affairs encourages collaborative governance, provides mediation and dispute resolution support, and offers education courses on interest-based principles of negotiation. The goal is to build municipal capacity and support local solutions to local issues.

The education program is held annually from September to March and is intended for municipal officials and community leaders. The program offers three streams of workshops: negotiation, workplace, and public input.

Workshops offered in cooperation with:

Alberta Association of Municipal Districts and Counties
Alberta Urban Municipalities Association
Alberta Municipal Affairs

In partnership with:

City of Lacombe
Clearwater County
Flagstaff County
Town of Canmore
Town of Cochrane
Villages of Arrowwood and Milo

CONTACT | US

For more information about the workshops listed, please contact:

Irene Black, Intermunicipal Mediation Advisor

E Irene.black@gov.ab.ca
T 780-644-3124, toll free by
dialing 310-0000 first

Megan McKenna, Municipal Dispute Resolution Advisor

E Megan.mckenna@gov.ab.ca
T 780-780-422-8848, toll free by
dialing 310-0000 first



MUNICIPAL
DISPUTE
RESOLUTION
SERVICES

Alberta Municipal Affairs
17th Floor, Commerce Place
10155 - 102 Street NW
Edmonton, Alberta T5J 4L4
www.municipalaffairs.alberta.ca
/MDRS.cfm

2014 | 2015

NEGOTIATION | SERIES
Finding Agreement
Negotiating Effectively
Applied Negotiation

WORKPLACE | SERIES
Workplace Conflict Resolution
Coaching for Conflict Resolution
Understanding Conflict Styles

PUBLIC NPU | SERIES
Public Input Design
Group Facilitation
Collaborative Leadership



EDUCATION
MUNICIPAL
DISPUTE
RESOLUTION
SERVICES

Alberta

Finding Agreement (2-days)

In this introduction to conflict resolution methods, participants will build a foundation of knowledge and develop a set of communication skills to positively impact local initiatives.

- identify parties' positions and interests
- manage different working and conflict styles
- promote understanding and reach agreement

Instructor: Barbara McNeil

Arrowwood October 23-24, 2014
Sedgewick January 15-16, 2015

Negotiating Effectively (3-days)

Participants will be introduced to a principled, interest-based negotiation model and have the opportunity to practice communication skills. Building on Fisher and Ury's book *Getting to Yes*, this workshop provides hands-on negotiation training.

- clarify and understand issues
- identify parties' interests and feelings
- create acceptable solutions

Instructor: ADR Education

Rocky Mountain House November 26-27-28, 2014

Applied Negotiation (2-days)

Negotiation skills will be reviewed, enhanced and put into practice. Participants will learn how to:

- deal with different types and levels of conflict
- strengthen interpersonal interactions
- gain confidence in using an interest based process

Instructor: ADR Education

Offered every second year

Workplace Conflict Resolution (3-days)

This workshop is designed to assist people who may be party to a conflict themselves, or are responsible for staff involved in a conflict, providing participants with a framework for resolving personnel issues. Participants will learn how to:

- understand the workplace conflict dynamic
- create collaborative conflict resolution processes
- resolve human resource management issues

Instructor: ADR Education

Cochrane November 5-6-7, 2014

Coaching for Conflict Resolution (2-days)

Coaching is an informal approach to conflict resolution and is often effective in situations where people are drawn into a conflict as a third party. This workshop will explore the principles and benefits of the coaching model. Participants will learn how to:

- assess personal response in conflict
- understand the impact of organizational structure
- use strategies and techniques to coach others through their conflict

Instructor: Municipal Dispute Resolution Services Team

Please contact Irene Black at irene.black@gov.ab.ca or Megan McKenna at megan.mckenna@gov.ab.ca if you are interested in hosting this on-demand workshop.

Understanding Conflict Styles (1-day)

Conflict is something that everyone deals with daily, and it is a common human experience. Conflict can have very positive and productive outcomes, and how you choose to approach and respond to it makes all the difference! Participants will learn how to:

- understand your own conflict style
- work better with other conflict styles
- practical tips and tools for positively managing conflict

Instructor: Municipal Dispute Resolution Services Team

Please contact Irene Black at irene.black@gov.ab.ca or Megan McKenna at megan.mckenna@gov.ab.ca if you are interested in hosting this on-demand workshop.

Public Input Design (3-days)

This workshop provides municipal leaders with the skills and tools to design, deliver, and facilitate effective public input. Staff involved in land-use planning, development approvals, recreation and communications will benefit from attending.

Participants will learn to:

- select the best public input method for a situation/group
- use decision-making tools and build terms of reference
- evaluate capacity to use social media

Instructor: Susanna Haas-Lyons

Canmore October 29-30-31, 2014
Lacombe December 10-11-12, 2014

Laptops are recommended days 2 and 3 of this workshop.

Group Facilitation (3-days)

This interactive workshop will benefit municipal staff that are called upon to lead and/or facilitate public forums. Information sharing, open discussions and demonstrations will ensure participants' success in their community and leadership efforts.

Participants will learn to:

- engage appropriate facilitation principals and techniques
- use the "focused conversation method" to lead and facilitate
- use proven consensus building workshop methods appropriate for diverse settings
- select the most appropriate facilitation method for each group and situation

Instructor: Gene Roach

Edmonton February 25-26-27, 2015

Collaborative Leadership

This workshop equips leaders with the skills needed to work collaboratively on highly conflicting and politically sensitive issues.

Instructor: TBA

Please check our Website regularly for more information about the dates this workshop will be offered.

www.municipalaffairs.alberta.ca/MDRS.cfm

WORKSHOP QUOTES

"Very interactive. I really enjoyed being challenged with questions and being involved in the learning process."

"I liked the casual style where everyone felt comfortable with asking questions and commenting. It made for a very open session"

"Great instructor, good venue, great value for time and money"

"It never ceases to amaze me the quality of education we receive for the buck"



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 5 (2014)
EXECUTIVE COMMITTEE MEETING
Thursday, August 14, 2014 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

- Gordon Wolstenholme - Chair
Henry Van Hierden - Vice-Chair
Anne Marie Philipsen
Don Anderberg
Jim Bester
Dave Edmonds
Bill Martens

STAFF:

- Lenze Kuiper - Director
Gail Kirkman - Subdivision Technician

AGENDA:

- 1. Approval of Agenda - August 14, 2014
2. Approval of Minutes - June 12, 2014 (attachment)
3. Business Arising from the Minutes
(a) Cash Clearing Account
4. New Business
(a) 2014 Budget Review (attachment)
(b) Flood Mapping - Subdivision Decisions (attachment & handout)
(c) Fee For Service 2014 Update (attachment)
(d) Vehicle Sale (attachment)
5. Accounts
(a) Office Accounts - June 2014 (attachment)
(b) Financial Statements -
(i) January 1 - May 31, 2014 (attachment)
(ii) January 1 - June 30, 2014 (attachment)
6. Director's Report
7. Executive Report
8. Adjournment

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Anne Marie Philipsen

THAT the Executive Committee approve the agenda, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Dave Edmonds

THAT the Executive Committee approve the minutes of June 12, 2014, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

(a) Cash Clearing Account

- At the last meeting, committee members requested clarification on the Cash Clearing Account. The bookkeeper advised it is the total of cash, cheques and debits that have been received but not yet deposited; therefore, the amount varies from month to month.

4. NEW BUSINESS

(a) 2014 Budget Review

- The Comparative Income Statement was reviewed and discussed. No adjustments to the budget are needed, except for staff benefits which will be adjusted next year.

Moved by: Bill Martens

THAT the Executive Committee accept the 2014 Budget Review, as information. **CARRIED**

(b) Flood Mapping – Subdivision Decisions

- Correspondence to Hon. Greg Weadick, Minister of Municipal Affairs, requesting updated floodway mapping as well as his letter of response were reviewed. This will also be discussed at the next ORRSC Board of Directors' meeting on September 4, 2014.

Moved by: Henry Van Hierden

THAT the Executive Committee receive the correspondence regarding flood mapping, as information. **CARRIED**

(c) Fee For Service 2014 Update

Moved by: Don Anderberg

THAT the Executive Committee accept the Fee For Service 2014 Update, as information. **CARRIED**

(d) Vehicle Sale

- Both the 2009 Dodge Caliber SXT (\$7,999) and 2008 Chrysler Sebring (\$8,499) have been advertised for sale with no success to date.

Moved by: Bill Martens

THAT the Executive Committee receive the vehicle sale update, as information. **CARRIED**

5. ACCOUNTS

(a) Office Accounts – June 2014

5150	Staff Mileage	B. Brunner	\$ 85.00
5520	Meetings	L. Kuiper	99.15
5151	Vehicle Gas & Maintenance	Imperial Oil	345.77
5180	Staff Development	APPI	100.00
5265	Utilities	City of Lethbridge	614.04
5280	Janitorial Services	Madison Ave Business Services	498.75
5285	Building Maintenance	Neudorf Plumbing & Heating	228.52
5310	Telephone	Telus	79.74
5310	Telephone	Bell Mobility	633.65
5310	Telephone	Telus	388.92
5580	Equipment & Furniture Rental	Telus	143.39
5320	General Office Supplies	Desjardin Card Services	53.42
5350	Postage & Petty Cash	Postage by Phone	1,500.00
5380	Printing & Printing Supplies	Desjardin Card Services	151.74
5440	Land Titles Office	Minister of Finance	224.00
5470	Computer Software	Pacific Alliance Technologies	5,250.00
5500	Subdivision Notification	Lethbridge Herald	280.80
5520	Meetings	Lakeview Bakery	612.50
5536	Rural IMDP Grant	Perry A. Stein Consulting	1,247.99
5536	Rural IMDP Grant	Perry A. Stein Consulting	442.00
5570	Equipment Repairs & Maintenance	Pitney Bowes	211.98
5570	Equipment Repairs & Maintenance	Xerox Canada	602.49
5580	Equipment & Furniture Rental	Xerox Canada	838.74
5580	Equipment & Furniture Rental	Pitney Bowes	297.13
5590	Equipment & Furniture Purchases	Reiter Computer Associates	1,042.40
1160	GST Receivable	GST Receivable	730.39
		TOTAL	<u>\$16,702.51</u>

Moved by: Don Anderberg

THAT the Executive Committee approve the Office Accounts of June 2014 (\$16,702.51), as presented. **CARRIED**

(b) Financial Statements –

- (i) January 1 - May 31, 2014**
- (ii) January 1 - June 30, 2014**

Moved by: Bill Martens

THAT the Executive Committee approve the following unaudited Financial Statements, as presented:

January 1 - May 31, 2014
January 1 - June 30, 2014

CARRIED

6. DIRECTOR'S REPORT

- The Director gave a verbal report on his activities since the last Executive Committee meeting.

Moved by: Dave Edmonds

THAT the Executive Committee receive the verbal Director's Report, as information.

CARRIED

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Jim Bester

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:15 p.m. until Thursday, September 11, 2014 at 7:00 p.m.

CARRIED

/bj

CHAIR: 